

Highland Central School District

MINUTES

Board of Education Meeting

Tuesday, February 16, 2016

6:30 pm Executive Session (Pending on Board Approval)

7:00 pm Open Meeting

To be held in the Board Room (E-32 @ High School)



MEETING NOT AVAILABLE LIVESTREAM

EXECUTIVE SESSION (6:30 pm)

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

ATTENDANCE:

(Due to snow day, attendance was limited)

Board of Education: Alan Barone, President (absent), Tom Miller, Vice President (acting as President), Sue Gilmore, Debbie Pagano, Mike Bakatsias, Heather Welch, Ed Meisel

Student Representative: Kaitlyn Poluzzi

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board Vice President Tom Miller called meeting to order at 7:27 pm. The Pledge of Allegiance was then recited.

PUBLIC COMMENTS:

The floor was open for public comments. The following comments were made:

- Joe Mazzetti introduced himself as liaison for the Town of Lloyd Board.

SPECIAL PRESENTATION – *to be rescheduled for March 1st.*

- a) Citizen CPR Training
- b) Spelling Bee and Geography Bee Winners

ACCEPTANCE OF REPORTS:

BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):

- a) Board of Education Meeting Minutes – January 26, 2016 and February 2, 2016

b) Attendance & Enrollment Report - Period 5 – January 4th – January 29th, 2016
Motion made by Mike Bakatsias; Seconded by Ed Meisel; Discussion: none; Motion carried with a 6-0 vote.

CURRICULUM AND INSTRUCTION:

- a) **Principals' Report:** *To be tabled for March 1st meeting.*
Each month the Principals will report on important information and events occurring in their schools.
- b) **Director of Student Services Report:** *To be tabled for March 1st meeting.*
Director of Student Services will report on operations of the Student Services Department.
- c) **Approval of Committee on Special Education Minutes**
BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Special Education according to the minutes of the CSE meetings of January 13th, 15th, 26th, 29th, and February 1st, 2nd, 3rd, 8th, and 9th, 2016, and the amendment agreement no meetings of January 13th, 15th, 21st, and February 2nd, 2016, and authorizes the arrangements for such students' special education programs and services.
Motion made by Debbie Pagano; Seconded by Ed Meisel; Discussion: clarification on the noted birth dates. Motion carried with a 6-0 vote.
- d) **Approval of Committee on Preschool Special Education**
BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Preschool Special Education according to the minutes of the CPSE amendment agreement no meeting of January 15th, 2016, and authorizes the arrangements for such students' special education programs and services.
Motion made by Debbie Pagano; Seconded by Ed Meisel; Discussion: none; Motion carried with a 6-0 vote.

PERSONNEL:

Motion made by Mike Bakatsias to move items "a-f" as a block; Seconded by Ed Meisel; Discussion: Recognized Barbara Chapman for all her dedicated years of service to the District; Motion carried with a 6-0 vote.

- a) **Appointments**
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments with an Emergency Conditional Appointment Consistent with SAVE legislation requirements:

Alan Benson

Position:	Physical Education Teacher – Middle School
Salary:	MA Step 2 / \$51,989 (pro-rated)
Effective:	February 17, 2016
Purpose:	Replacing Carl Relyea, leave of absence

Kyle Walker

Position: School Bus Driver – Building & Grounds
Salary: Grade 10, Step 2 / \$14,763 (pro-rated)
Effective: February 1, 2016
Purpose: Replacing Miranda Doherty, leave of absence

b) **Resignation**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the letter of resignation from the following employee:

Sarah Frazita

Position: Licensed Practical Nurse
Effective: January 15, 2016

c) **Substitute Teaching Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised substitute teaching list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

d) **Non-Teaching Substitute Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised Non-Teaching substitute list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

e) **Retirement**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts, with regrets, the letter of resignation for purpose of retirement from Barbara E. Chapman, Director of Student Services, effective March 1, 2016.

f) **Settlement Agreement**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the terms of and authorizes its Superintendent of Schools to execute a Settlement Agreement between employee number 74 and the Highland Central School District, dated February 16th, 2016 as presented to the Board at this meeting. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.

STUDENT REPRESENTATIVE COMMENTS

Kaitlyn Poluzzi updated the Board on the following events/topics:

- January 30th HHS Cheerleaders won 1st place at Warwick competition;
- February 4th-Feb. 7th Model UN competed in Boston. Four of the students received recognition at closing ceremonies;
- February 6th Science Olympiad competed at SUNY Ulster and placed in 7th place. There were several students that earned medals in their events.

- **February 6th Interact Club students volunteered at Winterfest.**
- **February 11th fifteen students participated with the Interact Club on visiting Castle Point;**
- **February 10th French club hosted a Valentine's Day luncheon for our local senior citizen residents.**

BUSINESS AND OPERATIONS

a) **Award Maintenance Equipment Bid**

BE IT RESOLVED that the Board of Education award bid 15/16-01 for one SCAG Zero Turn Turf Tiger 25KBD to Reardon Briggs in the amount of \$14,319.00.

BE IT RESOLVED that the Board of Education award 15/16-01 bid for one Kifco SB140/350 Water Reel with Twin Max Sprinkler and 54.5 H.P. Booster Pump to Smith Irrigation Equipment Waterreels in the amount of \$9,850.00.

Motion made by Debbie Pagano; Seconded by Mike Bakatsias; Discussion: Louise Lynch verified that this completes "old" equipment. Motion carried with a 6-0 vote.

b) **Preliminary School Budget for the 2016-2017 School Year**

Proposed school budget was presented by Louise Lynch and Deborah Haab.

Topics of discussion included the following:

- Concern over the current proposed special education budget figures;
- BANS;
- Description of budget codes;
- "True Equipment" proposed budget for 2016-2017;
- CAI – computer aided instruction.

Summary Comments from Deborah Haab and Louise Lynch:

- As of today's date there has been no update from State regarding future state aid;
- There has been a well-received response from community and staff regarding form letters from website. Encourages anyone who hasn't referred to district website, to please do so.
- Pre-payment BANS for 2014-15 and 2016-17.

c) **Construction Management Contract - The Palombo Group**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the AIA A132 Contract with The Palombo Group,

FUTHERMORE BE IT RESOLVED that the Board of Education authorize the Superintendent of Schools to execute such agreement.

Motion made by Mike Bakatsias; Seconded by Sue Gilmore; Discussion: none; Motion carried with a 6-0 vote. Louise Lynch informed Board that bids are now available online. The website will be updated regarding this topic. Deborah Haab Plans to meet with Ed Meisel, Tom Miller and Support Service Committee during week of February 22nd.

SUPERINTENDENT COMMENTS

Deborah Haab updated the Board on the following events/topics:

- The French Club put together a well enjoyed senior citizen luncheon. Approximately 50 (fifty) senior citizens were in attendance.
- Earlier this month, Deborah met with Senator Amedore to express her optimism on receiving an “on-time” budget that includes full restoration of the District’s current Gap Elimination Adjustment (\$711,619).
- The Highland Educational Foundation will be hosting its 4th annual fundraiser at Novella’s on February 20th.

The Board had no questions or concerns.

ASSISTANT SUPERINTENDENT COMMENTS

Sarah Dudley-Lemek updated the Board on the following events/topics:

- Sarah reviewed the agenda and guest speakers Superintendent’s Day (1/2 day) which was on February 12th

The Board asked student representative Kaitlyn Poluzzi what her experience has been like on the flipped classroom model. Kaitlyn expressed the positive and negative aspects of this teaching style.

BOARD OF EDUCATION:

New Business:

- a) **BOCES Annual Meeting & Board Member/Administrative Budget Vote**
Annual Meeting scheduled for Monday, April 4, 2016
BOCES Countywide Vote scheduled for Wednesday, April 20, 2016
- b) **Correspondence** – No correspondence discussed at this time.

Old Business:

- a) **Attendance Policy** – Discussion took place regarding language on unexcused absences and course credit. After some discussion, it was decided that the Attendance Committee will meet again for further clarification on policy.
- b) **Snow Day Give Back** – As of today’s date, there are five (5) remaining days. Further discussion will take place March 1st.

CLOSING COMMENTS:

- Recognized and congratulated Deborah Haab for participating with the Mid-Hudson Catskill Regional Council of School Superintendents;
- Briefly discussed recent article in Poughkeepsie Journal regarding teacher’s salaries.

PUBLIC COMMENTS:

The floor was open for public comments. No comments were made at this time.

Motion made by Ed Meisel at 9:00 pm to adjourn Open Meeting; Seconded by Heather Welch; Motion carried with a 6-0 vote.

ADJOURNMENT (9:00 pm)

Minutes recorded and submitted by Lisa M Cerniglia, District Clerk